Report Date: 06 Mar 2012

Summary Report for Individual Task 150-718-2300 Perform Information Collection Status: Approved

DISTRIBUTION RESTRICTION: Approved for public release; distribution is unlimited.

DESTRUCTION NOTICE: None

Condition: The command has received an operations plan, or warning, operations or fragmentary order from higher headquarters and is exercising mission command. The commander has issued guidance on performing information collection. The command has established communications with subordinate and adjacent units, and higher headquarters. The mission command system is operational and processing information in accordance with standard operating procedures. This task can be performed in hours of daylight or limited visibility in various environment conditions. The unit has received guidance on the rules of engagement. Some iterations of this task should be performed in MOPP.

Standard: The staff officer performs information collection by synchronizing and integrating the planning and employment of information collection assets. The staff officer monitors the execution of the information collection plan by focusing the collection, processing, analysis, and intelligence products on answering the commanders critical information requirements and the staffs information requirements. The staff officer assesses information collection activities.

Note: Task steps and performance measures may not apply to every unit or echelon. Prior to evaluation, coordination should be made between evaluator and the evaluated units' higher headquarters to determine the task steps and performance measures that may be omitted.

Special Condition: None

Special Standards: None

Special Equipment:

Safety Level: Low

MOPP: Sometimes

Task Statements

Cue: None

DANGER

Leaders have an inherent responsibility to conduct Composite Risk Management to ensure the safety of all Soldiers and promote mission accomplishment.

WARNING

Composite Risk Management is the Army's primary decision-making process to identify hazards, reduce risk, and prevent both accidental and tactical loss. All soldiers have the responsibility to learn and understand the risks associated with this task.

CAUTION

Identifying hazards and controlling risks across the full spectrum of Army functions, operations, and activities is the responsibility of all Soldiers.

Remarks: Task content updated as of: 06 March 2012.

Notes: Note: The term "staff officer" refers to any individual member of a staff section (Officer, Warrant Officer, or Noncommissioned Officer) that is responsible for conducting the task action or generating the product required by the task in the absence of the principal staff officer.

Performance Steps

- 1. The staff officer performs information collection planning during the Military Decision Making Process (MDMP):
 - a. During the receipt of mission step of MDMP, the staff officer:
- (1) Gathers the tools needed for MDMP to include the most current intelligence estimate and updated staff running estimates.
- (2) Assesses the time available to subordinate units for information collection planning, preparation, and execution.
 - (3) Reviews the commander's initial information collection guidance.
 - (4) Coordinates the intelligence reach tasks.
 - (5) Coordinates the requests for information (RFI) to higher headquarters (HQ).
- (6) Verifies access to on-going/existing information collection activities and joint Intelligence Surveillance and Reconnaissance (ISR).
 - (7) Coordinates initial information collection tasks for incorporation into Warning Order (WARNO) # 1.
 - b. During the mission analysis step of MDMP, the staff officer:
- (1) Extracts information collection tasks and constraints, such as limits of reconnaissance, from the higher HQ order.
 - (2) Confirms availability and allocation of information collection assets from the higher HQ order.
 - (3) Uses intelligence preparation of the battlefield (IPB) products to:
- (a) Identify information gaps that can be answered by existing collection activities, intelligence reach, or RFIs to higher echelons.
- (b) Identify information gaps that cannot be answered by existing collection activities, intelligence reach, or RFIs to higher echelons.
 - (c) Identify threat considerations that may affect information collection planning.
 - (d) Identify terrain effects that benefit, constrain, or limit information collection asset capabilities.
- (e) Identify weather effects that benefit, constrain, or negatively influence information collection asset capabilities.
 - (f) Identify civil considerations that may affect information collection planning.
 - (4) Develops initial information collection requirements based on identified information gaps.
 - (5) Identifies specified, implied, and essential information collection tasks:
- (a) Identify specified information collection tasks directed towards subordinate units, systems, sensors, and Soldiers.

- (b) Identify implied information collection tasks to determine sensor or system collection initialization.
- (c) Identify essential information collection tasks that focus the information collection effort.
- (6) Reviews all available collection assets that can be used to satisfy the information collection requirements.
 - (a) Determine from the higher HQ order those assets attached or under operational control of the unit.
- (b) Determine from the higher HQ order those assets available from higher echelons or belonging to adjacent units.
- (c) Determine from the higher HQ order the specified temporary or permanent operating locations for the assets and the air tasking order details for aerial assets.

(d) Evaluate available collection assets using the following criteria:
1 Availability.
2 Capability:
a Range.
b Day and night effectiveness.
c Technical characteristics.
d Reporting timeliness.
e Geolocation accuracy.
f Durability.
g Threat activity.
h Sustainability.
i Vulnerability.
j Performance history.
Determines legal, political, operational, and rules of engagement constraints which might constrain information

- (7) Determines legal, political, operational, and rules of engagement constraints which might constrain information collection activities.
 - (8) Identifies critical facts and assumptions pertinent to information collection planning.
- (9) Assesses the protection requirements of and risks to information collection assets versus the asset's abilities to collect and collection effectiveness.
- (10) Determines, from the initial information collection requirements, the initial recommended commander's critical information requirements (CCIR) and essential elements of friendly information (EEFI).
 - (11) Develops the initial information collection plan to include:

- (a) Requirements for collection assets in follow-on missions.
- (b) Risk the commander is willing to accept if information collection missions are begun before the information collection plan is fully integrated with the scheme of maneuver.
 - (c) Insertion and extraction methods for reconnaissance, security, surveillance, and intelligence units.
- (d) Contingencies for inclement weather to ensure coverage of key named areas of interest (NAI)/targeted areas of interest (TAI).
 - (e) Communications plan for transmission of reports from assets to tactical operations centers.
 - (f) Inclusion of collection asset locations and movements into the fire support plan.
 - (g) Reconnaissance handover, with higher or subordinate echelons.
 - (h) Information collection asset sustainment support.
 - (i) Legal support requirements for the information collection plan.
 - (12) Develops RFIs and requests for collection or support:
 - (a) Submits RFIs to higher HQ or lateral echelons based on information requirements.
 - (b) Validates subordinate unit RFIs:
 - 1 Determines whether the RFI can be satisfied at that echelon.
 - _2_ Passes on to higher HQ those subordinate unit RFIs that cannot be satisfied at that echelon.
- (c) Apprises subordinate units on the status of their RFIs on whether the RFI was accepted for action, passed to another organization for action, returned without action (invalid or impracticable RFI), or closed (satisfied).
- (d) Apprises higher HQ on the status of that echelon's RFIs on whether RFIs are still valid or have been overcome by events (closed).
- (13) Develops information production requirements that provide timely and relevant intelligence and products to the commander, staff, and subordinate units.
 - c. During the course of action (COA) development step of MDMP, the staff officer:
 - (1) Integrates information collection considerations for each friendly COA.
- (2) Coordinates the information collection considerations to support each COA to include the relationship of the collection assets to other friendly forces, the terrain and weather, and the threat.
- (3) Develops NAIs and TAIs for each friendly COA to include information collection asset mix, redundancy, and cueing to offset the capabilities of the various collection assets.
 - (4) Refines the initial CCIRs for each friendly COA.
 - d. During the COA analysis (wargaming) step of MDMP, the staff officer:

- (1) Records the results of the COA analysis with regards to collection assets.
- (2) Refines collection asset taskings based on the COA analysis results.
- e. During the orders production step of MDMP, the staff officer integrates the specific information collection tasks by directing units to collect and report.
- 2. The staff officer monitors the execution of the information collection plan:
 - a. Correlates reports to information requirements, especially CCIR.
 - b. Screens reports to determine whether the collection task has been satisfied using the following criteria:
- (1) Determines the information is relevant to the tasked collection task. If not, determines if the information is relevant to other information requirements.
 - (2) Determines the reports completeness and whether any essential information is missing.
- (3) Determines whether the report has met the Latest Time Information of Value (LTIOV) as established in the original task.
- (4) Determines whether the reporting collection asset or another asset can take advantage of the new information to increase effectiveness and efficiency of the information collection plan or by cueing other assets.
- c. Provides feedback to all collection assets on their mission effectiveness and to analytic sections on their production.
 - d. Updates the information collection plan:
 - (1) Synchronizes information collection activities to operations.
 - (2) Cues assets to other collection requirements.
 - (3) Eliminates satisfied requirements.
 - (4) Develops and adds new requirements.
 - (5) Re-tasks assets, as required.
 - (6) Prepares to transition to the next operation.
- 3. The staff officer assesses information collection activities:
 - a. Monitors and evaluates the current situation, to include the threat situation and progress of the operation.
 - b. Determines if the commander is receiving relevant information before the LTIOV.
- c. Assesses the current running estimate based on information collection reporting to determine the running estimate's accuracy and relevancy.
- d. Conducts an after action review to determine which requirements were answered and which ones were not, and the accuracy and effectiveness of collection assets and analytic elements.

(Asterisks indicates a leader performance step.)

Evaluation Preparation: Brief the Soldier: Tell the Soldier what is expected of him by reviewing the task standards. Stress to the Soldier the importance of observing all cautions and warnings to avoid injury to personnel and, if applicable, damage to equipment.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. The staff officer performed information collection planning during the Military Decision Making Process.			
2. The staff officer monitored the execution of the information collection plan.			
3. The staff officer assessed information collection activities.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	ADP 3-0	Unified Land Operations	No	No
	FM 2-0	INTELLIGENCE	Yes	No
	FM 6-0	MISSION COMMAND	No	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects.

Safety: In a training environment, leaders must perform a risk assessment in accordance with FM 5-19, Composite Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, NBC Protection, FM 3-11.5, CBRN Decontamination.

Prerequisite Individual Tasks:

Task Number	Title	Proponent	Status
150-718-2210	Provide Input for Intelligence Preparation of the Battlefield	150 - Combined Arms (Individual)	Approved

Supporting Individual Tasks:

Task Number	Title	Proponent	Status
150-718-6717	Plan for Possible Improvised Explosive Device Threats	150 - Combined Arms (Individual)	Approved

Supported Individual Tasks: None

Supported Collective Tasks:

Task Number	Title	Proponent	Status
63-6-2011	Evaluate the Threat	63 - Multifunctional Logistics (Collective)	Approved
71-8-2440	Provide Intelligence Support to Counterinsurgency (Battalion - Corps)	71 - Combined Arms (Collective)	Approved
01-6-0028	Coordinate Airspace Command and Control for Higher Commander	01 - Aviation/Aviation Logistics (Collective)	Approved
71-8-2441	Provide Intelligence Information in Support of Counterinsurgency (Division - Corps)	71 - Combined Arms (Collective)	Approved
01-6-0451	Provide Reception, Staging, Onward Movement, and Integration (RSOI) support to Aviation Units	01 - Aviation/Aviation Logistics (Collective)	Approved

34-4-0826	Conduct a Multifunctional Team (MFT) Actions in Support of Site Exploitation	34 - Combat Electronic Warfare and Intelligence (Collective)	Approved
01-4-7564	Coordinate Base Defense Fires Within the Area of Responsibility (AOR)	01 - Aviation/Aviation Logistics (Collective)	Approved
63-7-2803	Coordinate Deception Activities	63 - Multifunctional Logistics (Collective)	Approved
01-6-0450	Manage the Aviation Safety Program	01 - Aviation/Aviation Logistics (Collective)	Approved
01-3-1353	Provide Pathfinder Support	01 - Aviation/Aviation Logistics (Collective)	Analysis
01-6-0027	Participate in Planning BCT Air Defense	01 - Aviation/Aviation Logistics (Collective)	Approved
01-4-7531	Conduct Ground Controlled Approach Radar Functions	01 - Aviation/Aviation Logistics (Collective)	Approved
01-2-0005	Perform Command and Control Missions	01 - Aviation/Aviation Logistics (Collective)	Approved
71-8-2424	Provide Intelligence Support to Civil Affairs (Division - Corps)	71 - Combined Arms (Collective)	Approved
01-6-0437	Coordinate Aviation Support of BCT Attack Missions	01 - Aviation/Aviation Logistics (Collective)	Approved
01-6-1343	Coordinate Aviation Urban Missions	01 - Aviation/Aviation Logistics (Collective)	Approved
01-1-5131	Coordinate Aviation Support for Air Movement Missions	01 - Aviation/Aviation Logistics (Collective)	Approved
01-2-5217	Conduct Fat Hawk/Wet Hawk Missions	01 - Aviation/Aviation Logistics (Collective)	Approved
01-6-0434	Monitor the Aviation Standards Program	01 - Aviation/Aviation Logistics (Collective)	Approved
01-4-7527	Conduct Communications-Electronics (COM/NAV) Maintenance	01 - Aviation/Aviation Logistics (Collective)	Approved
71-8-2321	Develop the Information Collection Plan (Battalion - Corps)	71 - Combined Arms (Collective)	Approved
01-6-0416	Conduct Aviation Missions as part of an Area Defense	01 - Aviation/Aviation Logistics (Collective)	Analysis
01-6-0436	Coordinate Air-Ground Integration when Providing Close Combat Attack (CCA) Support	01 - Aviation/Aviation Logistics (Collective)	Approved
01-5-7536	Conduct Air Assault Landing Zone and Pick Up Zone Missions	01 - Aviation/Aviation Logistics (Collective)	Approved
71-9-1200	Conduct Operational Maneuver (Division Echelon and Above [Operational])	71 - Combined Arms (Collective)	Approved
01-6-0447	Coordinate Intra-Theater Lift Operations	01 - Aviation/Aviation Logistics (Collective)	Analysis
01-4-7524	Install The AN/TSQ-70A Or AN/TSW-7A	01 - Aviation/Aviation Logistics (Collective)	Approved
01-1-5162	Comply With Unit's Established Security Measures	01 - Aviation/Aviation Logistics (Collective)	Approved
01-6-0433	Supervise Support of Brigade Command Posts (CPs)	01 - Aviation/Aviation Logistics (Collective)	Approved
71-8-7643	Plan Counterinsurgency Operations (Brigade - Corps)	71 - Combined Arms (Collective)	Approved
01-5-7535	Provide ATS Pathfinder Support.	01 - Aviation/Aviation Logistics (Collective)	Approved
01-6-0448	Coordinate with the Joint Medical Structure for Aeromedical Evacuation	01 - Aviation/Aviation Logistics (Collective)	Approved
01-6-0416	Conduct Aviation Missions as part of an Area Defense	01 - Aviation/Aviation Logistics (Collective)	Approved
71-8-2230	Provide Intelligence Support to Protection (Division - Corps)	71 - Combined Arms (Collective)	Approved
01-4-7525	Install The Tactical Airspace Integration System (TAIS) AN/TSQ-221	01 - Aviation/Aviation Logistics (Collective)	Approved

01-1-5174	Establish Battalion/Squadron Tactical Communications	01 - Aviation/Aviation Logistics (Collective)	Approved
01-4-7571	Coordinate Airfield Security Plan	01 - Aviation/Aviation Logistics (Collective)	Approved
01-6-0447	Coordinate Intra-Theater Lift Operations	01 - Aviation/Aviation Logistics (Collective)	Approved
71-8-7648	Plan Offensive Operations During Counterinsurgency Operations (Brigade - Corps)	71 - Combined Arms (Collective)	Approved
01-6-6101	Coordinate Aviation Support of BCT Reconnaissance Missions	01 - Aviation/Aviation Logistics (Collective)	Analysis
01-6-0451	Provide Reception, Staging, Onward Movement, and Integration (RSOI) support to Aviation Units	01 - Aviation/Aviation Logistics (Collective)	Analysis
01-4-7521	Install The AN/TRN-30 (V) 2	01 - Aviation/Aviation Logistics (Collective)	Approved
71-8-7649	Plan Defensive Operations During Counterinsurgency Operation (Brigade - Corps)	71 - Combined Arms (Collective)	Approved
01-2-7573	Conduct Senior Airfield Authority Responsibilities	01 - Aviation/Aviation Logistics (Collective)	Approved
71-8-3300	Implement the Targeting Process (Brigade - Corps)	71 - Combined Arms (Collective)	Approved
01-4-7556	Control Vehicle Access to Airfield with Associated Ramps	01 - Aviation/Aviation Logistics (Collective)	Approved
01-1-5226	Coordinate Aviation Support for Civil Support Missions	01 - Aviation/Aviation Logistics (Collective)	Analysis
71-8-2210	Perform Intelligence Preparation of the Battlefield (Battalion - Corps)	71 - Combined Arms (Collective)	Approved
71-6-5300	Integrate Inform and Influence Activities (Battalion - Brigade)	71 - Combined Arms (Collective)	Analysis
01-6-0442	Manage BCT Personnel Recovery Operations	01 - Aviation/Aviation Logistics (Collective)	Reviewed
)1-2-7575	Conduct Airfield Development	01 - Aviation/Aviation Logistics (Collective)	Approved
71-9-2200	Collect Relevant Information (Division Echelon and Above [Operational])	71 - Combined Arms (Collective)	Approved
63-7-2950	Manage Area Damage Control Operations	63 - Multifunctional Logistics (Collective)	Approved
71-9-2300	Process Collected Operational Information (Division Echelon and Above [Operational])	71 - Combined Arms (Collective)	Approved
01-2-5218	Perform Aviation Support for Air Assault Missions	01 - Aviation/Aviation Logistics (Collective)	Approved
71-9-2500	Disseminate Operational Intelligence (Division Echelon and Above [Operational])	71 - Combined Arms (Collective)	Approved
34-5-3004	Provide Intelligence Support to Unit Redeployment	34 - Combat Electronic Warfare and Intelligence (Collective)	Analysis Completed
01-6-5105	Coordinate Aviation Support of BCT Air Assault Missions	01 - Aviation/Aviation Logistics (Collective)	Analysis
)1-4-7541	Manage the Implementation of Terminal Control Assets	01 - Aviation/Aviation Logistics (Collective)	Approved
01-2-5222	Perform Air Volcano Missions	01 - Aviation/Aviation Logistics (Collective)	Approved
34-5-0913	Prepare for a Counterintelligence Mission	34 - Combat Electronic Warfare and Intelligence (Collective)	Approved
)1-1-0330	Coordinate Aviation Support to Sustain Urban Missions	01 - Aviation/Aviation Logistics (Collective)	Approved

34-6-2042	Process Specific Information Requirements (SIR)	34 - Combat Electronic Warfare and Intelligence (Collective)	Approved
01-6-6101	Coordinate Aviation Support of BCT Reconnaissance Missions	01 - Aviation/Aviation Logistics (Collective)	Approved
71-8-7647	Conduct Social Network Analysis (Brigade - Corps)	71 - Combined Arms (Collective)	Approved
71-8-5100	Execute the Operations Process (Battalion - Corps)	71 - Combined Arms (Collective)	Approved
34-1-0013	Plan Military Intelligence Battalion Operations	34 - Combat Electronic Warfare and Intelligence (Collective)	Approved
71-8-5300	Integrate Inform and Influence Activities (Battalion - Corps)	71 - Combined Arms (Collective)	Approved
)1-5-7528	Install The AN/TRN-30 [V] 1	01 - Aviation/Aviation Logistics (Collective)	Approved
71-8-5110	Plan Operations Using the Military Decision Making Process (Battalion - Corps)	71 - Combined Arms (Collective)	Approved
71-8-5313	Provide Visual Information Support (Brigade - Corps)	71 - Combined Arms (Collective)	Approved
)1-1-5006	Coordinate Aviation Support For Security and Support (S&S) Missions	01 - Aviation/Aviation Logistics (Collective)	Approved
55-1-0003(Step: 2.)	Plan Internal Convoy Protection	55 - Transportation (Collective)	Analysis
55-9-0035(Step: 3.)	Coordinate Reception of Forces at Aerial Port of Debarkation	55 - Transportation (Collective)	Approved
)1-1-5130	Coordinate Aviation Support for Air Assault Missions	01 - Aviation/Aviation Logistics (Collective)	Analysis
)1-4-7523	Install the AN/TPN-31 (ATNAVICS)	01 - Aviation/Aviation Logistics (Collective)	Approved
34-4-0826	Conduct Multifunctional Team (MFT) Actions in Support of Site Exploitation	34 - Combat Electronic Warfare and Intelligence (Collective)	Analysis
71-8-2300	Perform Information Collection (Battalion - Corps)	71 - Combined Arms (Collective)	Approved
)1-2-7570	Develop Airfield Master Plan	01 - Aviation/Aviation Logistics (Collective)	Approved
40-5-7026	Determine Impact of Threat Used Space- Based Intelligence, Surveillance and Reconnaissance (ISR) Assets	40 - Space and Missile Defense (Collective)	Approved
34-4-0030	Emplace Unattended Ground Sensors (UGS)	34 - Combat Electronic Warfare and Intelligence (Collective)	Approved
10-5-7029	Integrate Static Infrared (IR) Capabilities	40 - Space and Missile Defense (Collective)	Approved
01-6-0444	Employ Automated Mission Planning Equipment/TAIS	01 - Aviation/Aviation Logistics (Collective)	Approved
)1-6-0413	Coordinate Aviation Support of BCT Exploitation and Pursuit	01 - Aviation/Aviation Logistics (Collective)	Approved
)1-4-7572	Coordinate Airfield Services	01 - Aviation/Aviation Logistics (Collective)	Approved
)1-2-5012	Conduct Aviation Support Operations (S&S)	01 - Aviation/Aviation Logistics (Collective)	Approved
55-9-0045(Step:	Coordinate Reception of Forces at Sea Port of Debarkation	55 - Transportation (Collective)	Approved
)1-1-5130	Coordinate Aviation Support for Air Assault Missions	01 - Aviation/Aviation Logistics (Collective)	Approved
1-6-0306	Coordinate Army Aviation Support	01 - Aviation/Aviation Logistics (Collective)	Approved
01-6-0440	Coordinate Aviation in Lines of Communication and Aerial Convoy Security	01 - Aviation/Aviation Logistics (Collective)	Approved

01-2-5103	Perform Air Movement Missions	01 - Aviation/Aviation Logistics (Collective)	Approved
34-5-3000	Provide Intelligence Support to the Mobilization Process	34 - Combat Electronic Warfare and Intelligence (Collective)	Analysis Completed
01-2-5118	Establish A Battalion Tactical Base Of Operations	01 - Aviation/Aviation Logistics (Collective)	Approved
01-2-5223	Perform Command and Control (C2) Information Systems Functions	01 - Aviation/Aviation Logistics (Collective)	Approved
01-6-0030	Conduct BCT Battle Tracking for Aviation Elements	01 - Aviation/Aviation Logistics (Collective)	Approved
01-3-1353	Provide Pathfinder Support	01 - Aviation/Aviation Logistics (Collective)	Approved
01-1-5126	Coordinate Aviation Support for Stability Missions	01 - Aviation/Aviation Logistics (Collective)	Approved
01-6-5105	Coordinate Aviation Support of BCT Air Assault Missions	01 - Aviation/Aviation Logistics (Collective)	Approved
01-6-0029	Maintain the BCT Current Situation for Aviation	01 - Aviation/Aviation Logistics (Collective)	Approved
01-6-0027	Participate in Planning BCT Air Defense	01 - Aviation/Aviation Logistics (Collective)	Analysis
01-1-5128	Conduct Protection of the Force	01 - Aviation/Aviation Logistics (Collective)	Approved
01-5-7534	Provide Air Traffic Services (ATS) At A Temporary Landing Site	01 - Aviation/Aviation Logistics (Collective)	Approved
01-4-7538	Conduct Airfield Inspections and Policing	01 - Aviation/Aviation Logistics (Collective)	Approved
01-6-0438	Coordinate Aviation Support of BCT Movement to Contact	01 - Aviation/Aviation Logistics (Collective)	Approved